

New Employee Orientation
May 24 – 26, 2004
Kennedy Space Center
Training Auditorium

AGENDA

Day One – May 24, 2004 (Training Auditorium)

8:30	Opening Remarks/Logistics	June Perez, NEO Program Mgr
	Starscapes Video	
8:45	Welcome	Jenny Lyons, Human Resources Dpty Dir
9:00	KSC Overview, Roadmap and NASA's Strategic Plan	Maynette Smith, KSC Strategic Planning Mgr.
9:45	Break	
10:00	One NASA	Jeanne Hawkins/JP
10:30	Icebreaker	Robert Hubbard/BA
11:00	History of NASA	Norm Perry, NASA Retired
11:45	Break	
12:00	Buses leave for lunch at Food Court /Capeside from in front of Training Auditorium	
1:30	Tour - – ELV Launch Facilities – Hangar AE/30 min) (Ralph Mikulas/VA) – Mars Rover Presentation/30 min (Albert Sierra/VA)	
2:45	– AF Museum (1 hour)	
3:45	Leave for KSC Training Auditorium	

Day Two – May 25, 2004 (Training Auditorium)

8:00	KSC Training Auditorium	
8:00	Opening Remarks	June Perez/BA
8:10	Return to Flight	George Jacobs, Deputy Chief of Engr Integration/PH
9:00	Welcome	Jim Kennedy, KSC Director
10:00	Break	
10:15	Board bus	
10:30	Bus departs for KSC Visitor Complex	
10:45	Must be in seats No Later Than 10:45	
11:00	Viewing of IMAX Movie/ISS 3-D	
11:45	Return to bus at Gate #6	
12:00	Bus departs SSPF	
12:10	Lunch at SSPF Cafeteria	
12:50	Board bus for ISS-C	
1:00	Tour ISS-C (Mockups/View payloads thru catwalk)	

1:45	Board bus for tour of LC-39 area
2:00	– VAB Transfer Aisle
2:45	– Orbital Processing Facility
3:30	-- Crawler Transporter, Mobile Launcher Platform, Crawlerway
4:00	Bus Departs for KSC Auditorium

Day Three – May 26, 2004 (KSC Training Auditorium)

8:00	Bus departs from KSC Training Auditorium enroute to Titusville
8:30	Tour of U.S. Space Walk of Fame Foundation Museum
9:30	Buses depart for Merritt Island Wildlife Refuge
9:45	Tour Merritt Island Wildlife Refuge
10:45	Buses depart for Apollo Saturn V Center
11:00	Tour ASVC
12:00	Buses depart for KSC Training Auditorium and lunch break

KSC Training Auditorium

1:00	Equal Opportunity Office Overview & Special Emphasis Groups: Federal Women's Program Working Group (FWPWG) Black Employee Strategy Team (BEST) Hispanic Employment Program Working Group(HEPWG) Asian Americans & Pacific Islander Working Group (AAPIWG) Native American Intertribal Council (NAIC) Disability Awareness Action Working Group (DAAWG)	Cindy Gooden/AJ
1:20	Combined Federal Campaign	Susan Kroskey/JP Exec Director,Cape Canaveral Spaceport Mgmt Office
1:35	InsideNASA Web Portal	Richard Stevens/BA
1:50	NASA Exchange: Childcare Center Exchange Store/Retail KARS Park	B. J. Rosburg/EXC Mgr
2:05	NASA Travel Office	Sena Jones/GG
2:15	Human Resources Office	Frank Nesbit/BA, Chief, Human Resources Mgmt Development/BA
2:45	Break	
3:00	Feedback and Evaluation	June Perez/BA Robert Hubbard/BA Jim Norman/BA, Training Officer